Document Reference:	
DHA Gwa BC	

Page 1 / 2 (PLANNING BRANCH)



APPLICATION FOR POSSESSION OF PLOT & SITE PLAN

To: Director Planning

(Building Control Section)
Defence Housing Authority
Gujranwala

		Town	Reduction Rate				
Sr	Factors	Planner BC	Max Allowed	Recommendations			
1.	In vicinity of Boundary/ Drain/ Graveyard		15%				
2.	Reduced Frontage		5%				
3.	Irregular/ Odd/ Triangular Shape		10%				
4.	Misc (Determined by BC Branch) Elec Line/ SDS/ Hospital/ Near Litigation Area/ Any Other.		10%				
	Total		40%				
Town Planner BC		PD					
Dir	Planning						

Subject: Issuance of Site Plan & Physical Po	essession of Plot	РНОТО						
Dear Sir,		Owner /						
Please issue site plan of my plot and hand over to	me/my authorized attorney.	Attorney						
Plot No, Size, Cat (Resdl / Comm), Sec	tor, Block Phase							
Owner's Name	Signature							
Date CNIC								
DHA Approved Attorney's Name	(In case of owner abser	nce)						
CNIC -	- Signature							
Owner / Attorney Contact								
•	For DHA	Office Use Only						
PART-I (Verification)							
1. Certified that applicant is the actual owner of the								
	AD (Record)							
2. Certified that the ownership is legal and there is no court case / objection								
3. Certified all dues incl dev charges have been clea	Director (Legal)ared by the applicant and there is no	· · · · · · · · · · · · · · · · · · ·						
payment / surcharge till date	, , , ,	3						
Director (Finance)								
	te Plan Details)							
Demarcation of the plot is as under (Site Plan attach	•							
Longer Dimensions (1)ft. Bounded								
	By							
Shorter Dimensions (1)ft. Bounded								
Area of Plot:	By t	· · · · · · · · · · · · · · · · · · ·						
Area of Plot: sq.ft Standard/Excess/Short by: sq.ft	Corner □Facing Park □ 80 ft an	d above Rd						
Site Plan issued on (Date)	Come							
Town Planner								
PART III (Phy	sical Possession)							
Handed over possession physically on date								
Chief Surveyor	Town Planner							
Possession taken on (Date)								
	(Owner / Attorney) Signature							
	Director (Planning)							

Documents required for possession application (copies)

1. Owner CNIC 2. Allocation / Transfer Allocation / Intimation / Transfer Intimation / Allotment Letter 3. All payment vouchers of Dev Charges 4. Payment Voucher of Site Plan & Possession Charges 5. DHA Approved Attorney (Specimen available on DHA website) 6. CNIC of Attorney

Document Reference:	
DHA Gwa BC	

Page 2 / 2 (RECORD BRANCH)



APPLICATION FOR POSSESSION OF PLOT & SITE PLAN

To: **Director Planning** (Building Control Section)

(Building Control Section) Defence Housing Authority Gujranwala

		Town	Reduction Rate				
Sr	Factors	Planner BC	Max Allowed	Recommendations			
1.	In vicinity of Boundary/ Drain/ Graveyard		15%				
2.	Reduced Frontage		5%				
3.	Irregular/ Odd/ Triangular Shape		10%				
4.	Misc (Determined by BC Branch) Elec Line/ SDS/ Hospital/ Near Litigation Area/ Any Other.		10%				
	Total		40%				
Town Planner BC Dir Planning		PD					

Subject: Issua	nce of Site Plan 8	<u> </u>	ysica	al Pos	ses	ssion	of F	Plot	<u> </u>						
Dear Sir,															
	site plan of my pl _, Size, C						•					•		Phase_	
Owner's Name Signature															
Date	CNIC				-							-			
DHA Approved Atto	rney's Name						(I	n c	ase	of	own	er a	bse	ence)	
CNIC	-				-		Sig	gna	ture						
Owner / Attorney Co	ontact														
											<u>F</u>	or	DH.	A Office Use	Only
			PAF	RT-I (\	/eri	ficatio	<u>on)</u>								
1. Certified that app	licant is the actua	own	er of	the p	lot a				_					have been ve	
2. Certified that the	ownership is lega	and	ther	e is no	о со		-			-					
	. 3					Dire		-	•						
3. Certified all dues					red	by the	apı	plic	ant	and	the	ere i	s n	o outstanding	l
payment / surcharge	e till			·		Diro	ctoi	r (E	ina	nco	١				
		P/	\RT_	II (Sit	Δ PI	an De			IIIa	IICE	<u>' —</u>				
Demarcation of the	plot is as under (S						, tan	<u> </u>							
Longer Dimensions															
(2)ft. Bounded By Shorter Dimensions (1)ft. Bounded By															
(2)ft. Bounded By															
Area of Plot:				sq.ft		_	¬_		_		_	1 00	C1		. —
Standard/Excess/Short by: sq.ft Corner															
	Town Planner														
PART III (Physical Possession)															
Handed over posse									<u>.,</u>						
Chief Surveyor				_	Гow	n Plar	nner								
Possession taken o	n (Date)			B	y (C	Dwner	/ At	tori	ney)					
				(0	Owr	ner / A	ttori	ney) Si	gna	ture	·			
Director (Planning)															

Documents required for possession application (copies)

1. Owner CNIC 2. Allocation / Transfer Allocation / Intimation / Transfer Intimation / Allotment Letter 3. All payment vouchers of Dev Charges 4. Payment Voucher of Site Plan & Possession Charges 5. DHA Approved Attorney (Specimen available on DHA website) 6. CNIC of Attorney